



Hollingwood Primary PTA
Lilac Street
Hollingwood
Chesterfield
S43 2JG

Email : hollingwoodprimarypta@gmail.com

PTA Minutes 24.11.2023 – Meeting 2.15pm at Hollingwood School Hall

Minutes taken by Sarah Tuck

Attendees

Mr Stewart, Lisa Jordan, Sarah Tuck, Lauren Spolding, Kelly Duquemin, Cloé Sallows, Janet Probert, Leon Pickering, Sally LeBrun, Teresa Costello, Lisa Gough

Introduction from Mr Stewart – re establishing the PTA and the reasons, to fundraise for the school and to establish our links with our great community. We want staff to be involved to a certain extent but want it to be separately established as a group.

Apologises from Karlee Pickering who's little one is ill.

Thanks to Lisa for all her research and help in getting it back up and running.

We also have a commitment from staff to help as well and they are encouraging of the PTA.

Moving on to key roles –

Chair – Lisa

Vice Chair – Sarah

Secretary – Lauren/Kelly/Sally

Treasurer – Leon with assistance from Janet

All members agreed with the above and motion passed.

Finance – we currently stand at approximately £2500 in the bank account. Mr Stewart strongly wants the School Council to have input and be involved in the spending of the money. They meet every 2 weeks, and he really wants the steer of the children. As a group we need to decide later whether we bank or spend the money eg, do we buy 3 iPads now or wait until we can buy more etc.

Mr Stewart passes over to Lisa (Chair)

Moving on to events

-Bingo night, we have been asked to provide assistance and also the drinks, snacks, Santa bags, prizes etc.



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-13th December at 11.15 ish, those that can help, will meet in school to put together the hampers for prizes and assemble the Santa boxes.

-school would also like us to source Christmas books wrapped as a present for each child. 327 pupils currently registered and Lisa is currently sourcing prices, we can look to get these via school and be invoiced for the cost after due to tight time constraint.

-Bingo prize, 5 games per book and 3 prizes per game plus an extra few in case of multiple winners.

-we have a letter drawn up already which can be distributed to help get prizes via local business, parents etc, Sarah from Sunflower Dance has already said she will provide a dance day voucher via Lauren.

-Nature Walk – we would like to incorporate a walk/community walk to tie in with the seasons. We debated locations, Poolsbrook was popular but discarded as you would need to rely on car/transport. We also discussed the canal, felt it was restricted with the narrow canal path and although Ringwood Park had downsides, eg not as accessible for prams/wheelchairs, on balance felt like the best bet. Due to the nature of the location, we decided a scavenger hunt could be nice to go along with it, eg sheet of paper with things to spot. Families are to be responsible for their own children and bring your own hot drinks etc. Date agreed Sunday 28th January 2024. All members happy with this. Also in January ties in nicely with RSOPB bird watching.

-13th December, Sarah, Lisa, Cloé, Janet, maybe Sally to meet 11.15 ish to sort out the above mentioned. Lauren to join approximately 1.15pm after work.

-Facebooked log in, Mr Stewart will investigate this, as we would look to utilise this for parents moving forward.

-we would like minutes to be accessible for all, maybe ClassDojo? School website?

-PTA Email has been set up as hollingwoodprimarypta@gmail.com

- Next meeting discussed for January and we will aim to change time/day/venue to try and appeal to as many people as possible

- Miss Thomson has approached Lisa to ask for help and advice on things the school ambassadors could do, Lisa puts this to the members, ideas as follows,

Canal boat at the Hub, to be replanted, singing at Care Home, getting involved in the Warm Spaces open house held at Hollingwood Community Rooms every Monday.

Sally picked up on the care home and discussed her employer, Whittington Care Home who would appreciate any help and/or visits, especially when some residents have no close family to support them. Hampers were discussed with things they need eg, shampoo, body wash etc, Sally will speak with co-ordinator there to see what would be helpful. The children are doing 'bring a bottle' so may be something to help assist with possible hampers etc.

Also, litter picking in the local area.



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Lisa then proposed our next meeting date of Thursday 11th January 2024 at 7pm at Hollingwood Hub and all members were happy with this and motion passed.

We discussed prizes and Lisa has hopefully got a voucher from Morrisons as a prize.

Teresa also has assorted toys that can be utilised as possible prizes for Bingo Night as she had collected them as presents and are no longer needed.

Books for the children will need to be wrapped so date to help to be announced when books have been ordered.

Mr Stewart also passed on another contact to try Gemma/Jemma? Books.

Wrapping paper will also need to be sourced/donated.

Other ideas for the future discussed, summer carnival, revamp the planters, easter, skills register, Christmas tree. Also it was mentioned the ambassadors could help with the planting, aplanes could be propagated in the greenhouses already on school.

It was suggested maybe to utilise ClassDojo to help with prizes/toys.

The ambassadors were also mentioned in terms of helping families in need, unsure on how at the moment, we shared with Mr Stewart we had tried the uniform/Christmas jumpers in Reception which didn't really have any take up.

Lisa also said it would be nice to have a newsletter maybe every couple of months to show the school community what we are doing, what we are raising money for and what our financial goals are.

Meeting brought to a close at 3.10pm

Mr Stewart thanked everyone for coming as did Lisa, Sarah and all members, everyone provide email addresses so we can send out and share key information.